**CUSTOMER COMPLAINT FORM**

**CUSTOMER INFORMATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Company Name:**  |  | **Vessel:** |  |
| **Person lodging the complaint:** |  | **Rank/ Position:** |  |
| **Survey/Inspection:**  |  | **Date:** |  |

**COMPLAINT DETAILS**

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| --- | --- |
| **Name of Attending Surveyor:** |  |
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| --- | --- |
| **Signature of customer:** |  |

FOR OFFICE USE ONLY

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| **COMPLAINT No. (XX/YYYY)** |  |

**RESULTS OF INVESTIGATION:**

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**ACTION TAKEN:**

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| **CUSTOMER INFORMED / CUSTOMER COMMENTS:** |
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| --- | --- | --- | --- | --- | --- |
| Date: |  | Signature |  | Managing Director: |  |